

**West Yorkshire Combined Authority (the Authority)  
Written record of an Officer decision<sup>a</sup>**

<b>Relevant Director<sup>b</sup></b>	Ben Still, WYCA Managing Director
<b>Subject<sup>c</sup></b>	Strategic Business Growth Programme – Approval of Full Business Case with Finalised Costs (Assurance Framework Decision Point 5)
<b>Is this a Key decision?<sup>d</sup></b>	<b>N</b>
<b>For a Key decision, the date<sup>e</sup> on which notice of the decision was published, before the decision was made</b>	
<b>Can this decision be called-in?<sup>f</sup></b>	<b>N</b>
<b>Date decision published<sup>g</sup></b>	
<b>Deadline for call-in by Members of Overview and Scrutiny Committee<sup>h</sup></b>	
<b>If the decision is a Key decision but not open for call-in, state why the decision is urgent<sup>i</sup></b>	
<b>Details of the decision<sup>j</sup></b>	
To approve the progress of the Strategic Business Growth Programme (ESIF and Growth Deal 2 allocations) through Decision Point 5 of the Assurance pathway and commence work on delivery (Activity 6), and to give full approval to WYCA's total grant contribution of £3,146,138 (against total project costs of £7,057,734) to be funded from ESIF - £2,156,138 and WYCA Capital Grants Programme – Growth Deal 2 - £990,000.	
<b>Reasons for the decision</b>	
To enable delivery of the Strategic Business Growth Programme by supporting SMEs operating within the LEPs priority sectors across the Leeds City Region, providing tailored advice along with the financial support (capital grants) to help them grow and create new employment opportunities.  The programme is due to run until January 2020, funded through a combination of local and EU funding, matched by the enterprises engaged in the project.	
<b>Other Options (if any) considered and rejected<sup>k</sup></b>	
Option 1	
Option 2	
Option 3	
<b>Consultation<sup>l</sup></b>	
Please refer to the attached Request for Decision report dated 23 <sup>rd</sup> October 2017, titled Request for Delegated Decision from Programme Appraisal Team	
<b>Background papers<sup>m</sup></b>	
Request for Decision report dated 23 <sup>rd</sup> October 2017, titled Request for Delegated Decision from Programme Appraisal Team	

<b>Confidential information<sup>n</sup> not available to the public</b>	
This <b>written record</b> contains confidential information (in a separate appendix) <sup>o</sup>	N
<b>Background papers</b> contain confidential information	N If yes, relevant background papers:
<b>Exempt information<sup>p</sup> not available to the public</b>	
This <b>written record</b> contains exempt information (in a separate appendix) <sup>q</sup>	N If yes, <ul style="list-style-type: none"> <li>• description of exempt information:</li> <li>• the reason why in public interest to maintain the exemption:</li> </ul>
<b>Background papers</b> contain exempt information	N If yes, <ul style="list-style-type: none"> <li>• relevant background papers:</li> <li>• category of exempt information:</li> <li>• reason why in public interest to maintain exemption:</li> </ul>
<b>Decision-making Officer<sup>r</sup>:</b>	
Name: Ben Still	Post title: Managing Director
<b>Date</b> of decision <sup>s</sup>	27 <sup>th</sup> October 2017
<b>Contact Officer<sup>t</sup></b>	<b>Name:</b> Henry Rigg <b>Telephone number:</b> 07812 670167 <b>E-mail:</b> henry.rigg@westyorks-ca.gov.uk
<b>Authority</b> for decision <sup>u</sup> - complete below	
The Authority or a committee gave a <b>specific express authorisation</b> to relevant Director <sup>v</sup> <b>Or</b>	Y/N <ul style="list-style-type: none"> <li>• Authority/committee<sup>w</sup>: WYCA</li> <li>• Date of meeting: 28th July 2016</li> <li>• Item number or minute number of committee decision<sup>x</sup>: 12</li> <li>• Name of any Member who declared a conflict of interest in relation to the decision: None</li> </ul>
<b>Officer Delegation Scheme</b> authorises relevant Director <sup>y</sup>	Y/N If yes, identify relevant provision <sup>z</sup>
Relevant Director <b>sub-delegated</b> authority to decision-making Officer <sup>aa</sup>	Y/ If yes, identify relevant provision <sup>bb</sup>